

**Community Development Initiative of Arizona
December 14, 2005
Meeting Minutes**

Attendees: Oly Cowles, Arizona Department of Juvenile Corrections
 Bob Crouse, Arizona Department of Health Services/Division of Behavioral Health
 Gina Flores, Arizona Health Care Cost Containment System
 Judith Fritsch, Arizona Department of Economic Security
 Susan Hallett, Arizona Department of Economic Security
 Becky Hamblin, Alliance for Children and Families of Southern Apache County
 Linda Hamman, Arizona Department of Health Services/Office for Children with Special Health Care Needs
 Mark Homan, Pima Community College
 Liz McClain, PGBHA
 Ellen Nowels, Arizona Department of Health Services/Office for Children with Special Health Care Needs
 Molly Parrott, Flagstaff Community Partnership
 Ramona Quihuiz, Arizona Department of Health Services/Office for Children with Special Health Care Needs
 Marta Urbina, Arizona Department of Health Services/Office for Children with Special Health Care Needs
 Mary Warren, Governor's Office for Children, Youth and Families

MEETING ITEM	SPEAKER	DISCUSSION	ACTION ITEMS
Welcome and Introductions	Becky Hamblin	Everyone was welcomed and asked to go around the table and introduce themselves.	
Updates	Becky Hamblin and Linda Hamman	Each steering team member was asked to report on what was happening and/or progress in implementing the initiative within their agencies or organizations.	
	Linda Hamman and Becky Hamblin, ADHS/OCSHCN	SWI/OCSHCN Summit held in Sedona on Dec. 1 – 3, 2005. Everyone who participated on the opening panel spoke about the Community Development Initiative and how each of the agencies represented were moving forward and implementing the Community Development approach within each of their agencies. This is a good indicator of success. Bonnie Strickland from the Maternal & Child Health Bureau in Washington, D.C. attended the CDI-AZ Summit in April 2005 and now the Sedona Summit. She spoke with Parent Community Development Leader about how far reaching this initiative is. Arizona is seen as a leader in the nation when it comes to bringing agencies together. It is	

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		<p>designated as one of the leadership states from Health and Human Services. We need to celebrate our successes. Other states do not remotely reflect what we are doing in Arizona.</p> <p>Researched other Family Involvement & Leadership Development in other states however, they are not reflective of the mutual learning and of building relationship based partnerships as in Arizona.</p> <p>The Arizona Community Development model is different; it is driven by families/constituents and supported by agencies rather than driven by agencies and supported by families/constituents. Communities take ownership rather than “we come in” to do the work of communities.</p> <p>As a result of Molly Parrott and Linda Hamman presenting at a conference in Portland, Oregon this past year, there is increased interest in learning more about how the Community Development model supported by the OCSHCN. They want to learn more about how to operationalize a program in their state.</p> <p>The Legacy Foundation has expressed an interest in thinking about how they might be able to further the Community Development Initiative of Arizona. St. Luke Initiative (Jane Pearson) is also committed to this community development work.</p>	
	Judith Fritsch and Susan Hallett, DES	<p>Update on the Community Development/Family Leadership Teams. Contact information and plan was disseminated to team members. They want to break down the silos of divisions and programs. Service Integration does not begin at the DES’ front door nor end at the back door. Emphasis on engaging families/consumers at the table with decision making authority.</p> <p>Planning a Summit in March 2006. Susan and Judith will be traveling to Washington, D.C. supported by the Casey Family as they want to use a “breakthrough series”. The team that will be traveling to Washington is inclusive of staff, consumers and Parent Leaders. They plan to</p>	

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		compensate participants for working on this. Plans also include staff pre-training in February 2006. Emphasis is on promoting learning rather than attaining perfection.	
	Gina Flores, AHCCCS	Reported that they are still connecting with staff on the Community Development Initiative and picking up where Anna Alonzo left off when she left the agency. They want to consider adding something about this initiative to their 2-1-1 database.	
	Bob Crouse, ADHS/DBHS	Disseminated their state action plan and reviewed how their division had incorporated the Community Development Initiative of Arizona into their plan. They will be working more closely with the Initiative and the Parent-Led Community Action Teams around the state. Each of the contracted Regional Behavioral Health Authorities will develop their plan based on the state plan.	
	Liz McClain, PGBHA	<p>Reported on their agency's pursuit of a new DES grant. Provided an update on the four Family Empowerment Network groups and the various activities each of the groups are leading in their communities. They are utilizing core curriculum from the Family Involvement Center to certify new Family Partners. A Family Exposition is scheduled on March 18, 2006 in Casa Grande. Everyone is encouraged to participate and provide outreach.</p> <p>Liz encouraged everyone to contact her if there are leadership opportunities available as they have and is connected to families who have an interest in such opportunities.</p>	
	Mary Warren, Gov. Office for CYF	<p>Mary will need to leave early so she is encouraged to provide the team with what the Governor would want to see in a Community Development progress report.</p> <p>School Readiness Regional Groups have been established. It would be useful to connect with these groups so that there is regional awareness of this initiative. Recommendations on the report need to promote a united voice.</p>	

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	Oly Cowles, ADJC	<p>They have hired four family liaisons that make themselves available at each of their detention centers. The liaisons are available during visitations and they hope to be able to remove any obstacles and barriers to family visitations. They not only connect with the family members but also the youth in detention. They have also hired a full time interpreter as they want to translate all of their documents and are available during hearings. The department wants to develop resources for youth when they re-enter into the community.</p> <p>Oly strategized with team members about potential ideas or strategies to utilize remaining dollars dedicated to this initiative.</p>	
Report to the Governor	Steering Team	<p>The team strategized and began developing a format for the report given Mary Warren's suggestions. Need to develop set of questions:</p> <ul style="list-style-type: none"> • What actions have you taken related to Families, Staff, and Other community partners since the Summit to implement the community development philosophy within your agency? Where within the state? • What impact has this initiative had on families and communities? How many people have been involved? • How have you collaborated with other agencies on this initiative? Name agencies • What has happened in your agency as a result of this initiative? Where do you see your agency going from here? • What are the challenges within your agency in moving this initiative forward? • Who is noticing our work within and outside of Arizona? • Stories and/or quotes, Stories should reflect the principles of community development • What are the benefits of this initiative to you personally, to your agency and community? How is being seen as a contributor changed the way I see myself? • What can your agency do to sustain this movement? 	<p><u>Timelines:</u> E-mail questions to Steering Team by December 22, 2005</p> <p>Outlines to Linda and Marta by January 20, 2006</p> <p>Final report by January 31, 2006</p> <p>Becky, Linda and Marta will develop the background</p> <p>Presentation to the Governor's Children's Cabinet on February 17, 2006</p>

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		<ul style="list-style-type: none"> What do we need from the Governor to sustain the Community Development Initiative of Arizona? <p>Develop background about the initiative, plot where agencies are in the continuum highlighting the multiple groups around the state, show connections so there is shared communication although the focus may be different. Need to include compensation to parents, 211.gov as a communication tool, best practices (is there a clearinghouse), range of roles, evidence or impact of the initiative (what have agencies done/have been working on and how they see this working in their agency). The OCSHCN will take the lead with compiling all the individual agency progress reports. Given Mary's suggestion, we need to develop an "executive summary" for the Governor as well as a comprehensive report. The executive summary can also be shared with members of the Governor's Children's Cabinet. The executive summary can also be utilized as a marketing tool.</p> <p>Mary will check on the Governor's Children's Cabinet schedule and identify a potential date to be added to the agenda.</p>	
Role of Steering Team	Steering Team	<p>The team strategized about needing to define a role for this group. Ideas included:</p> <ul style="list-style-type: none"> Facilitate cross agency collaboration Troubleshooter/junior barrier busters Elevates issues/subset of the Governor's Children's Cabinet Communication to Governor's Office and back to our agencies Learning community of promising practices Support network/technical assistance Sharing of resources Pooled funding Advocacy Ensuring equal voice/representation of families and communities Community Development philosophy moving forward and energizing; impetus, keep the principles pure 	

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		<ul style="list-style-type: none"> • Noting and recognizing progress that is happening (celebrating progress) • Expert faculty • Sense of emergency • Legislative authority • Ambassador of the Community Development Initiative 	
Parking Lot	Steering Team	<p>These items were identified as needing attention in the near future so we placed them in a parking lot so as not to lose sight of their importance. They include:</p> <ul style="list-style-type: none"> § CDI-AZ Website • DES Integration • Advocacy Training • Summit II in April 2006 	
Next Meeting		<p>Friday, January 27, 2006 from 1 – 4 p.m. ADHS, 150 N. 18th Avenue, Phoenix Conference Room 345A, third floor</p>	<p><u>Agenda items:</u> Structure of the Steering Team</p> <p>Use of the report</p> <p>Work on Executive Summary</p>